

Media Hub User Guide

Digital Assets Management - Quick Start Guide

Media Hub is a self service access portal to documents, logos, images, drawings, videos and other graphic files

**MEDIA
HUB** 

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Browser Compatibility:



Google
Chrome





Microsoft
Edge





Microsoft
Internet Explorer





ITT

ORDER LITERATURE

MEDIA HUB

PACKAGES

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USER GUIDE

MICHELLE STERNKOPF

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ALLDOCUMENTSIMAGESLOGOSDRAWINGSVIDEOSGRAPHICSPACKAGES

Brand

Product Type

Applications

RESET FILTERS

Categories

Product Series

Industries

WELCOME TO THE MEDIA HUB

Welcome to the Media Hub. Use the filters on the left to locate the assets you want to download. You can add them all to your basket and download them all at once or download one at a time.

DATE

TITLE

POPULARITY

CONFIDENTIAL

NEW



ITT FT Teams Background JPM 202...



ITT FT Teams Background Solar.png



ITT FT Teams Background Pharma...

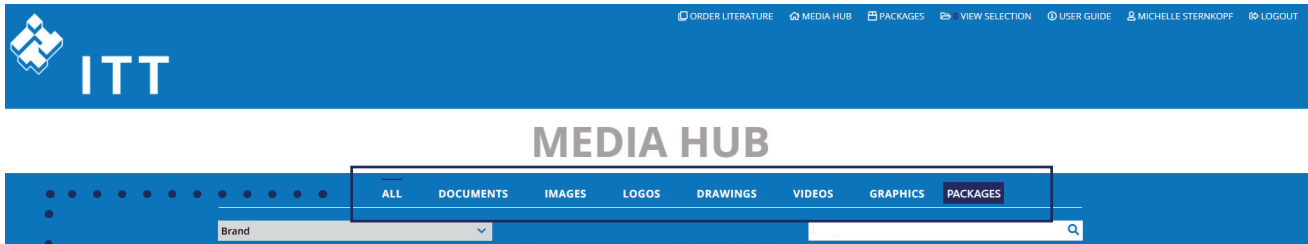


ITT FT Teams Background H2O.png

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Filters - Use them to narrow your search

Logged in, Home Page View:

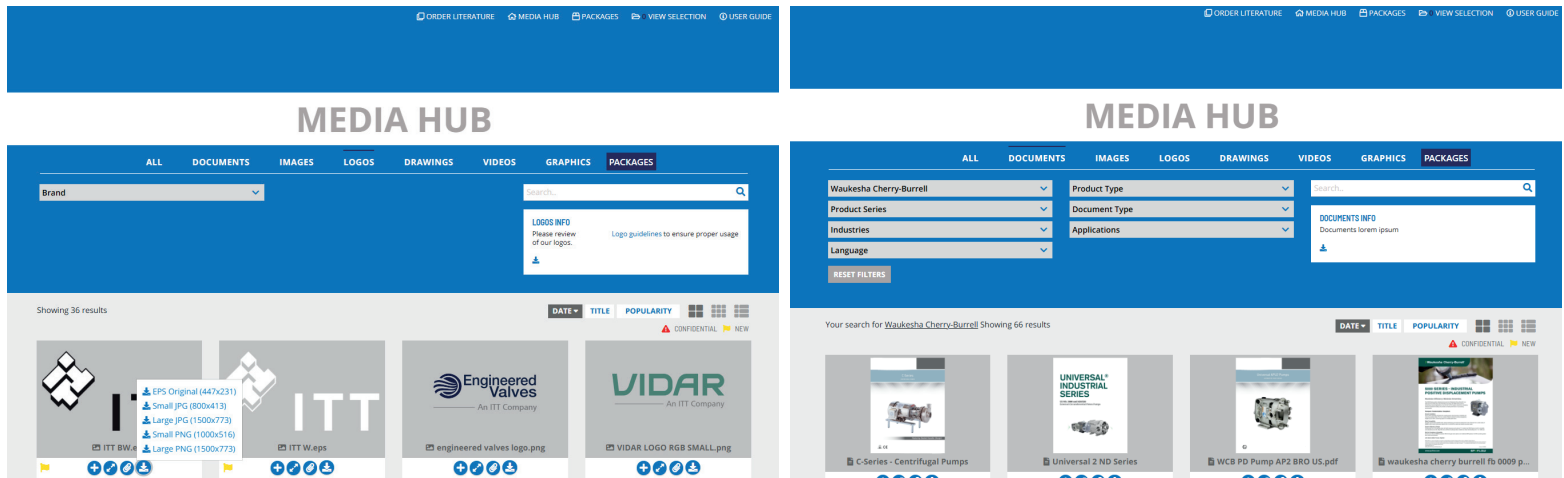


Asset Categories:

- All - All asset categories
- Documents - Product collateral (brochures, datasheets, pricebooks, etc.)
- Images - Product mages, application images etc.
- Brand Logos
- Drawings - Product drawings (2D, 3D)
- Videos - Product, facility, maintenance, etc.
- Graphics - Posters, web graphics, icons, etc.

By default after log in the “ALL” category is selected, select a different category first if you are looking for a specific type of asset.

Filter Example: Document Category selected, other filter options:



Default view under an asset category will be all branded documents you have access to

After you select a brand additional filters appear allowing you to filter by product type, product series, document type, application or industry.

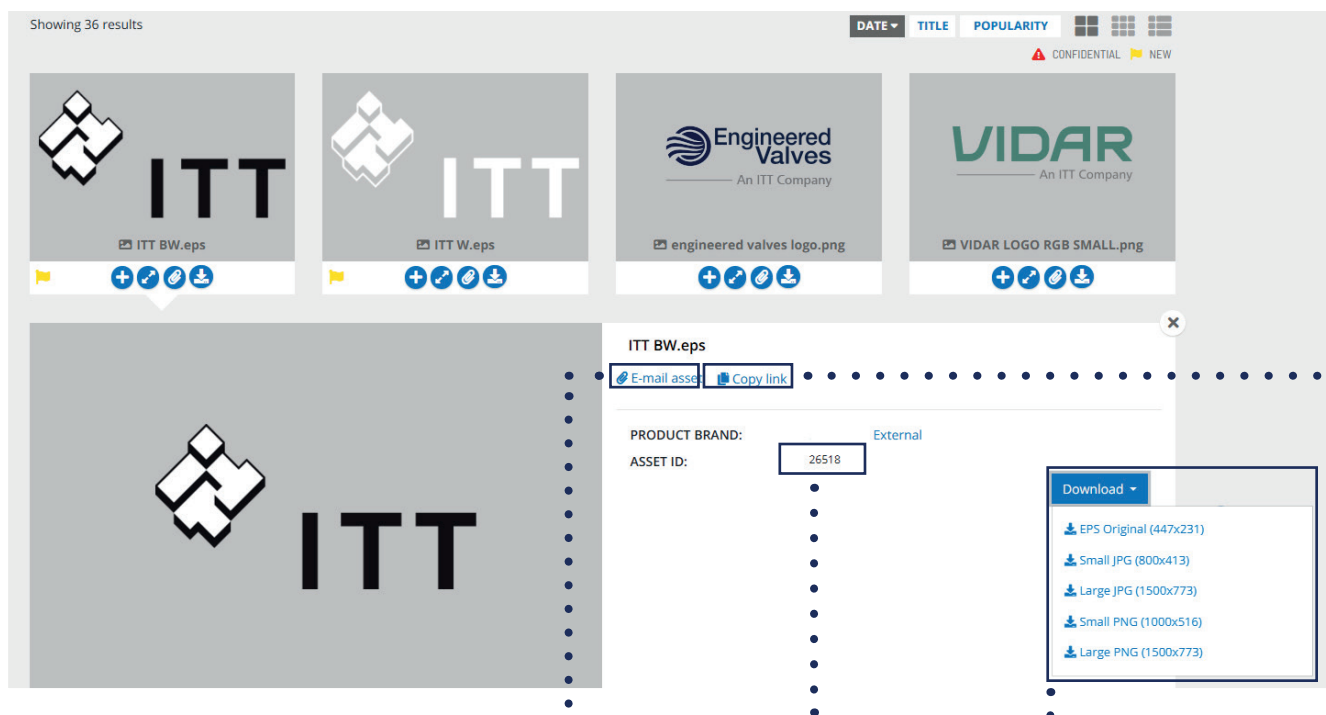
Start filtering by brand then additional filters will become available.

Assets - properties and what they mean

After you find the asset you are looking for, view the assets properties to get more information about it.

Example, Document Asset:

Filter settings: Category - Documents, Brand - WCB, Product Type - PD Pumps, Document Type - Brochures, clicked on FH-1801 Universal TS Series



E-mail Asset: This button will bring up an email for you to quickly email a link to a person of your choosing.

Embed URL: Stay up to Date - use this link on your website. This link should never change and will always show the most up to date asset from ITT Flow Technologies.

Copy Link: This button opens a window where you can copy a link to the asset to paste wherever you might need it.

Download Options: This button allows you to download the asset to your "Downloads" folder on your hard drive. *The download options will differ here depending on the type of asset you are downloading.*

Asset Icons:



Expand Asset Properties

Download Asset

Email link to asset

Image download options:

- Small JPG - white background low resolution
- Large JPG - white background high resolution
- Small PNG - transparent* background low resolution
- Large PNG - transparent* background high resolution

**transparency not available for all assets*

Logo download options:

- Same options as images
- EPS Original - for commercial printing, need special software to open and work with this file type

Drawing download options:

- Zip, stp, DWfx, igs, pdf, dwg (dependant on the drawing type that is available)

Video download options:

- mp4 Video 1080p - High quality
- mp4 Video 480p - Lower quality

Assets - Downloads

Available Download Options Per Category:

Documents:

- Original (PDF)
- PowerPoint (.ppt)
- Word Documents (.docx)

Images:

- Small JPG - white background low resolution
- Large JPG - white background high resolution
- Small PNG - transparent* background low resolution
- Large PNG - transparent* background high resolution

Logos:

- EPS Original - for commercial printing, need special software to open and work with this file type
- Small JPG - white background low resolution
- Large JPG - white background high resolution
- Small PNG - transparent* background low resolution
- Large PNG - transparent* background high resolution

Drawings:

- Zip, stp, DWfx, igs, pdf, dwg (dependant on the drawing files available)

Graphics:

- Small JPG - white background low resolution
- Large JPG - white background high resolution
- Small PNG - transparent* background low resolution
- Large PNG - transparent* background high resolution
- EPS Original - for commercial printing, need special software to open and work with this file type
- PDF Original - High resolution PDF of the asset

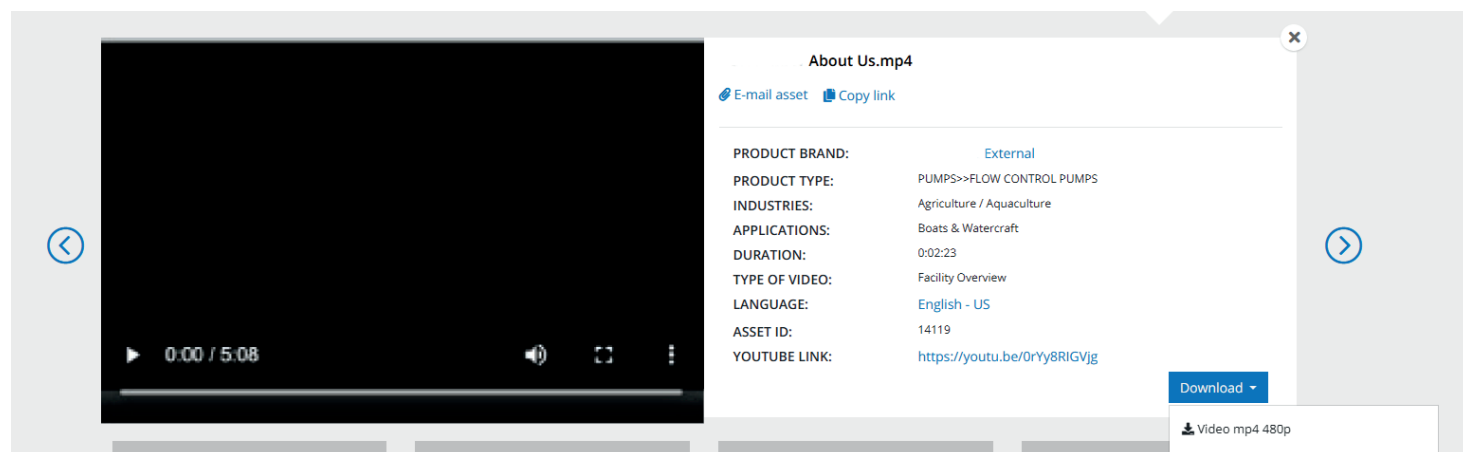
Videos:

- mp4 Video 1080p - High quality
- mp4 Video 480p - Lower quality

**transparency not available for all assets*

Example, Download Video:

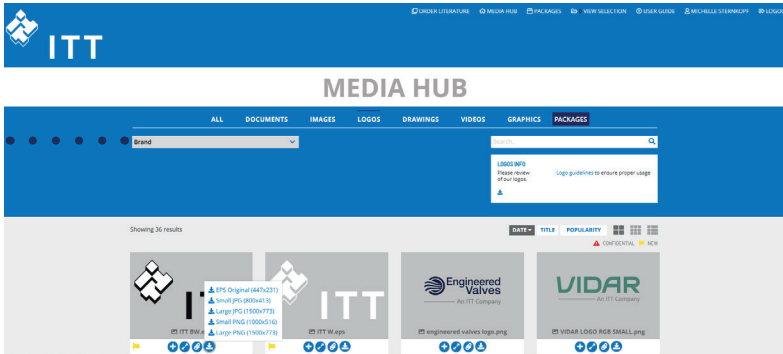
Clicked Download options, selected 1080p mp4 download option, saw the file download to "Downloads" folder, go to Downloads folder and locate the video you just downloaded.



Any asset you download can be found in your "Downloads" folder on your computer.

Logos & Download Options

By default you will see all brand logos you have access to view/download. Select a brand to only see a specific brand's logos.

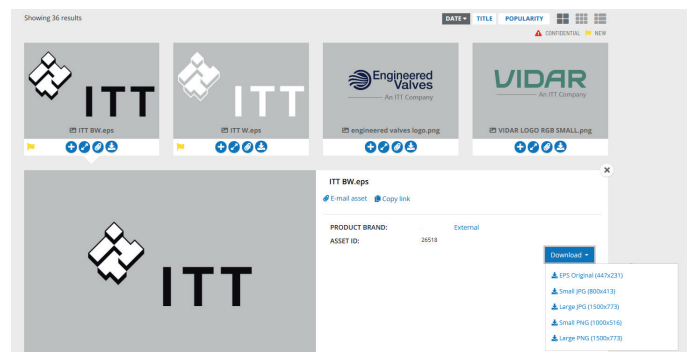


Asset Quick Download Icon

Logo Download Options:

- EPS Original - for commercial printing, need special software to open and work with this file type
- Small JPG - white background low resolution
- Large JPG - white background high resolution
- Small PNG - transparent* background low resolution
- Large PNG - transparent* background high resolution

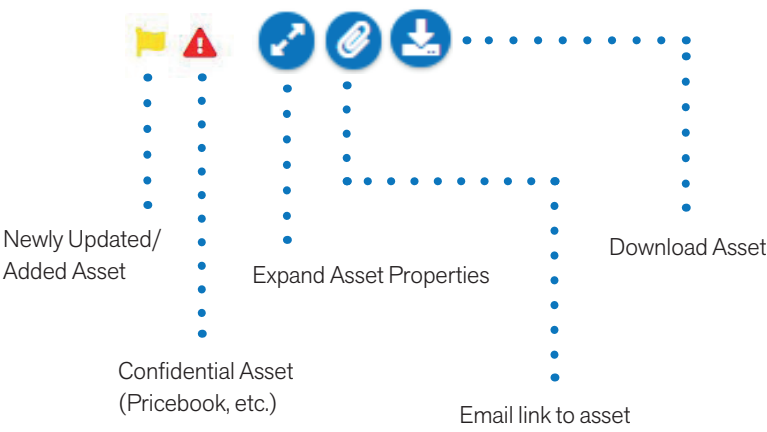
*transparency not available for all assets



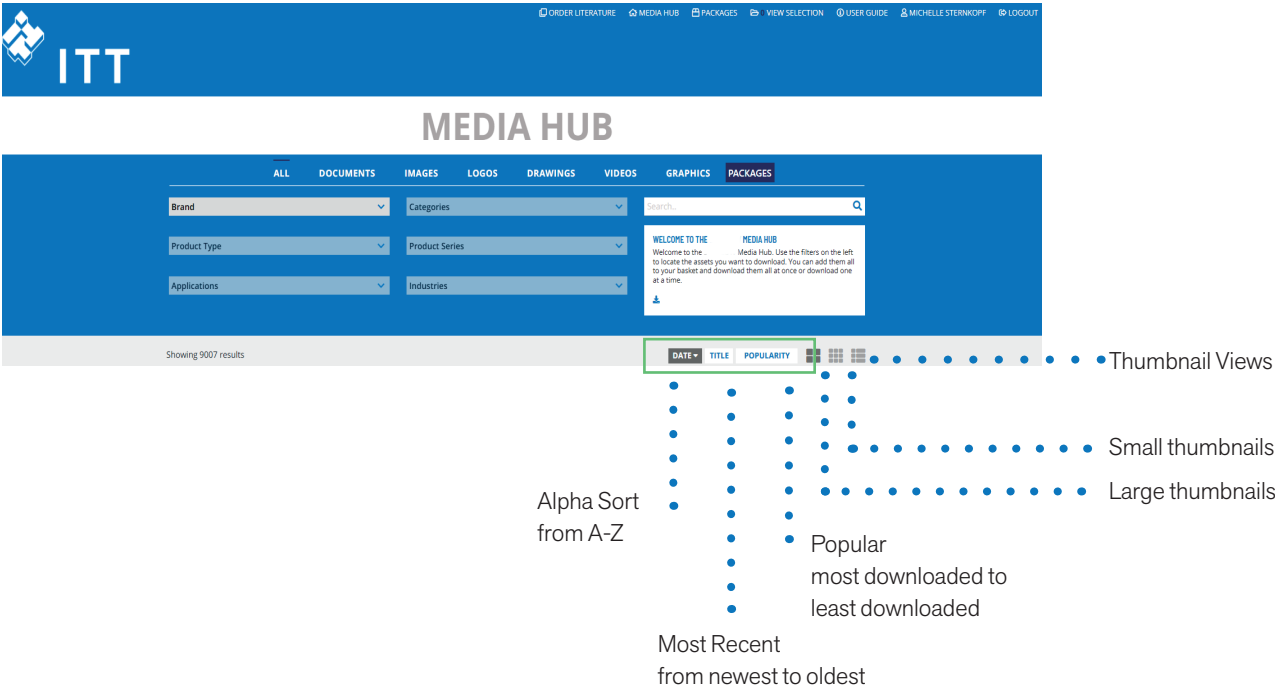
Asset Property Download Dropdown

Icon Legend

Asset Icons:

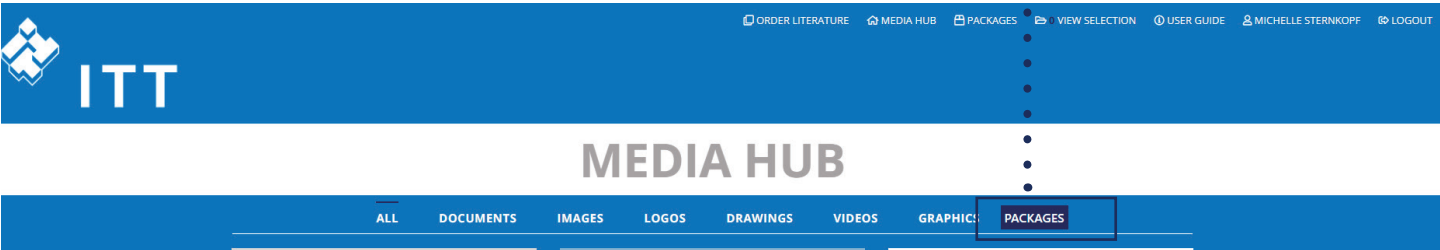


View/Sort Icons:



SEARCH BOX

Search assets by Title, Filename, Asset ID, Document Number and keywords to easily find what you are looking for. Your search query will be based on your category selection (i.e. All, Documents, Images, Logos, Drawings, Videos, Graphics).



If you need additional help reach out to your customer service or regional contact.



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